



School Advisory Board – Meeting Agenda – May 30, 2023 at 6:00pm

Location: Library

Opening Prayer *Ms. Pore (Fr. Wilson not in attendance)*

Call of Roll

Rev. Jonathan F. Wilson (Pastor)	Lara Lewis (PAC Board Rep)	Melanie Kiffner (2024)
Ms. Andrea Pore (Principal)	Jessica Dawso (2023)	Julie Baker (2024)
Mr. Eric Pfeifer (Assistant Principal)	Tom Reither (2023)	Autumn Purdy (2025)
Ms. Stephanie Speed (Assistant Principal)	Doug Heil (2024)	Jessica Davis (2025)
Ms. Theresa Valentine (Teacher)	Elizabeth Badowski (2024)	

Approval of Minutes Minutes from April meeting

Administrator's Report *Ms. Pore*

- Closing out school year, recognized retirees, luncheon Monday for staff
- Schedule set for next year, still interviewing for some open positions
- 5th grade enrollment increased and now there will be 3 classes (rather than 2)
- Parish Picnic and PAD day are on two separate dates this year–NEW! Be on the lookout for dates
- New family survival guide in progress
- Fr. Wilson's anniversary mass is tomorrow evening and info shared about the Eucharistic Revival procession in a few weeks

Pastor's Comments *Fr. Wilson (Absent)*

PAC Board Update *Lara Lewis*

- Flower sale delivery day went fairly well—about 80-85 volunteers. Leads for the event were well organized. More participation this year and sold more than previous year.
- Completed scholarship recipient process, not yet announced. Process was updated this year to include two different types of awards with focus on different criteria (academic, spirit/virtue, etc.). \$10,000 awarded in scholarships to Catholic high schools.
- Teacher appreciation week—a few organized activities, sign outside the building, dinner for teachers at Carfagna's was well attended and a nice community event for staff. Ideas were discussed for next year.
- PAC Board meeting soon to discuss funding for next year and to plan summer events/next year events

New Business **I. Info re: teacher assignments?**

- Information regarding staff assignments will be shared with parents when finalized, hopefully soon
- Student homeroom assignments will be posted in August as usual
- More information to be shared with parents at back to school night related to the broader vision



II. Enrollment/class sizes for next year

- Wait lists on a number of grades (but this does not mean classes are full)
- Took in 52 students from St. Mary (Delaware)
- Began this year with 846 students, currently at 806 (preK-8th), projected to begin next year with 875
- Average class sizes for next year—23 (K), 24 (1), 32 (2), 28 (3), 29 (4), 16 (5), 23 (6), 30 (7), 23 (8)
 - K, 1, 2 have full time aides
- PreK enrollment—28 (3's), 74 (4's to preK)

III. SAB Officers for 23-24 school year

- Proposal and approval for new officers—Melanie Kiffner (President), Julie Baker (Vice President), Autumn Purdy (Secretary)

IV. Welcome new SAB members

- New members joining today—Christina Browning, Kate Reither, and Amy Warren
- Offer will be extended to next highest voted applicant to replace the vacated position for member expiring in 2025—Board approved this

V. Agenda for SAB retreat

- Andrea will create agenda
- Members can send information regarding any proposals for focus and/or changes to Board

VI. SAB Schedule for 23-24 school year?

- Check Fr. Wilson's schedule to confirm dates for next year's schedule (Andrea will check)
- Will try to have these dates at the retreat next week

Old Business

I. SAB Bylaws update

- Updated bylaws distributed to members and will be sent electronically
- Members to review updates and will vote to approve at the retreat next week

Next meeting:

Retreat June 9, 2023 beginning with 8:30 a.m. mass

Closing Prayer

Ms. Pore (Fr. Wilson not in attendance)

Adjournment

This note to remain in Minutes until May 2024:

April 2022 - Board approved by unanimous vote to allow 10 members for the 23-24 school year only, moving back to 9 members upon expiration of member's terms expiring in 2024